

**Meeting Minutes of the
Municipal Planning Commission
March 7th, 2023 6:30 pm
Municipal District of Pincher Creek No. 9 Administration Building**

ATTENDANCE

Commission: Chairman Jim Welsch, Member at Large Jeff Hammond, Reeve Rick Lemire, Councillors Harold Hollingshead and John MacGarva, Dave Cox and Tony Bruder

Staff: CAO Roland Milligan and Development Officer Laura McKinnon

Planning
Advisor: ORRSC, Senior Planner Gavin Scott

Absent:

Chairman Jim Welsch called the meeting to order, the time being 6:30 pm.

1. ADOPTION OF AGENDA

Councillor Harold Hollingshead 23/001

Moved that the agenda for March 7th, 2023, be amended to move - 8. New Business to 2. New Business

AND THAT the agenda be approved as amended.

Carried

2. NEW BUSINESS

a. Election of 2023 MPC Chairperson

Roland Milligan opened the floor for nominations for the 2023 MPC Chairperson.

Reeve Rick Lemire nominated Jim Welsch. Jim Welsch agreed to let his name stand for chairperson for the MPC. Roland Milligan asked for other nominations. With no other nominations, Jim Welsch was declared Chairperson for the MPC for 2023, and assumed the role.

b. Election of 2023 MPC Vice Chairperson

Jim Welsch opened the floor for nominations for the 2023 MPC Vice Chairperson.

Rick Lemire nominated Tony Bruder. Tony Bruder agreed to let his name stand for vice chairperson for the MPC. Jim Welsch asked for other nominations. With no other nominations, Tony Bruder was declared vice-chairperson for the MPC for 2023.

MINUTES
Municipal Planning Commission (MPC)
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3. **ADOPTION OF MINUTES**

Councillor Tony Bruder 23/002

Moved that the Municipal Planning Commission Meeting Minutes for November 1st, 2022 be approved as presented.

Carried

4. **CLOSED MEETING SESSION**

Reeve Rick Lemire 23/003

Moved that the Municipal Planning Commission close the meeting to the public, under the authority of the *Municipal Government Act*, Section 197(2.1), the time being 6:35 pm.

Carried

Member at Large Jeff Hammond 23/004

Moved that the Municipal Planning Commission open the meeting to the public, the time being 6:57 pm.

Carried

5. **UNFINISHED BUSINESS**

6. **DEVELOPMENT PERMIT APPLICATIONS**

- a. **Development Permit Application No. 2022-47**
Garry Marchuk
Lot 4, Block 5, Plan 8410414 with NW 10-6-2 W5
Addition – Height Variance

Reeve Rick Lemire 23/005

Moved that Development Permit No. 2022-47, to build an addition to the accessory building, be tabled pending the receipt of a floor plan and confirmation on height variance requirement.

Tabled

- b. **Development Permit Application No. 2023-05**
Guido Guerra
Lot 1, Block 1, Plan 9310136 within SE 30-5-2 W5
Accessory Building – Setback Variance

Councillor Dave Cox 23/006

Moved that Development Permit No. 2023-05, for an accessory building, be approved as presented.

Condition(s):

1. That this development meets the minimum provisions as required in the Land Use Bylaw 1289-18.

Waiver(s):

1. That a 10.4 m (34.12 ft) variance be granted from the Minimum Setback from Public Roadways of 30m (98.42 ft) for a setback of 19.06 m (62.53 ft) to the East for the accessory building.

Carried

- c. **Development Permit Application No. 2023-06**
Roxann Green
Within NE 12-7-3 W5
Moved-In Building

Councillor John MacGarva

23/007

Moved that Development Permit No. 2023-06, for a moved in residential building, be approved as presented.

Condition(s):

1. That this development meets the minimum provisions as required in the Land Use Bylaw 1289-18.

Carried

7. DEVELOPMENT REPORT

- a. Development Officer's Report

Councillor Tony Bruder

23/008

Moved that the Development Officer's Report, for the period Jan – Mar 2023, be received as information.

Carried

8. CORRESPONDENCE

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Alberta Development Officers Association – Winter Issue Communicator

9. **NEW BUSINESS**

None

10. **NEXT MEETING** – April 4th, 2023; 6:30 pm.

11. **ADJOURNMENT**

Councillor Harold Hollingshead

23/009

Moved that the meeting adjourn, the time being 7:05 pm.

Carried



Chairperson Jim Welsch
Municipal Planning Commission



Chief Administrative Officer
Roland Milligan
Municipal Planning Commission